

Society, Health and  
Development Diploma  
Guide





---

## Table of Contents

---

### Introduction

02

---

### Diploma Structure

03

---

### Principal Learning

#### Principal Learning Level 1

04

---

#### Principal Learning Level 2

05

---

#### Principal Learning Level 3

06

---

### Generic Learning

#### Functional Skills

#### Personal, Learning and Thinking Skills

#### Work Experience

07

---

### Additional and Specialist Learning

08

---

#### Level 1 ASL

09

---

#### Level 2 ASL

10

---

#### Level 3 ASL

11

---

### Project

### Teaching Resource Pack

12

---

---

## Introduction

The Diploma in Society, Health and Development provides opportunities for learners to develop an understanding of the importance in the Community Justice, Adult Social Care, Health and Children's Workforce sectors and their role in the wider community. Learners will be able to explore the principles and values of the sectors and how they interlink. They will have a chance to practice and develop skills to work collaboratively with others - an important skill needed to be able to thrive in the society, health and development sectors.

### **Why choose AQA-City & Guilds Society, Health and Development Principal Learning?**

- minimum of two free personal moderator visits per year, involving direct support and advice
- the units allow for teachers to use local contexts and issues to enhance learning
- City & Guilds is recognised as a leading awarding organisation for health and social care, children's care and community justice qualifications
- up to date and relevant unit content developed in close consultation with Skills for Health, Skills for Care, Skills for Justice and Skills Active to ensure content can prepare learners for entry into the workplace
- free teaching materials, resources and training on course planning and moderation to support you with Diploma delivery
- fully embedded Personal, Learning and Thinking Skills (PLTS) within the assessment criteria for you to easily assess when the learners develop these six skills
- clearly signposted Functional Skills to help you assist learners to develop these key employability skills
- opportunities for applied learning, giving you ideas for employer engagement and providing learners with opportunities to gain experience in a work environment



## Diploma Structure

Diploma Level	Principal Learning	Generic Learning			Additional and Specialist Learning
	Main Subject (eg SHD)	Project	Functional Skills	Work Experience	May include: - GCSEs, AS/A Levels - Vocational Quals
<b>Foundation Diploma</b> (600 GLH)	Practical Assessments + 1 Exam <b>(240 GLH)</b>	Foundation Project <b>(60 GLH)</b>	L1 - English / Maths / ICT <b>(120 GLH)</b>	Minimum 10 days	Qualifications chosen by the learner <b>(120 GLH)</b>
<b>Higher Diploma</b> (800 GLH)	Practical Assessments + 1 Exam <b>(420 GLH)</b>	Higher Project <b>(60 GLH)</b>	L2 - English / Maths / ICT <b>(80 GLH)</b>	Minimum 10 days	Qualifications chosen by the learner <b>(180 GLH)</b>
<b>Advanced Diploma</b> (1080 GLH)	Practical Assessments + 2-3 Exam <b>(540 GLH)</b>	Extended Project <b>(120 GLH)</b>	L2 - English / Maths / ICT	Minimum 10 days	Qualifications chosen by the learner <b>(360 GLH)</b>
<b>Progression Diploma</b> (720 GLH)	Practical Assessments + 2-3 Exam <b>(540 GLH)</b>	Extended Project <b>(120 GLH)</b>	L2 - English / Maths / ICT	Minimum 10 days	Not included



# Principal Learning

All Principal Learning units are compulsory for Diploma learners. Principal Learning includes at least 50% applied learning which consists of knowledge, understanding, skills and attitudes to support progress through a work-related context. Opportunities to develop and apply generic skills are also integrated into Principal Learning.

## Level 1

### Level 1 Principal Learning covers the following:

Unit	GLH	Assessment Method
1 Introduction to the sectors within Society, Health and Development	30	External
2 Introduction to principals and values in the sectors within Society, Health and Development	30	Internal
3 Introduction to partnership working between the sectors covered by Society, Health and Development	30	Internal
4 Introduction to communication within the sectors covered by Society, Health and Development	30	Internal
5 Introduction to safe working in the sectors covered by Society, Health and Development	30	Internal
6 The importance of health and well-being in Society, Health and Development	30	Internal
7 Introduction to how needs are assessed by the sectors covered by Society, Health and Development	30	Internal
8 The importance of human growth and development in Society, Health and Development	30	Internal

For example, in unit 1 the learner will:

- develop an understanding of the purpose and structure of society, health and development
- understand the ranges of services delivered by the sectors
- understand how to plan and carry out investigations into the work of the sectors



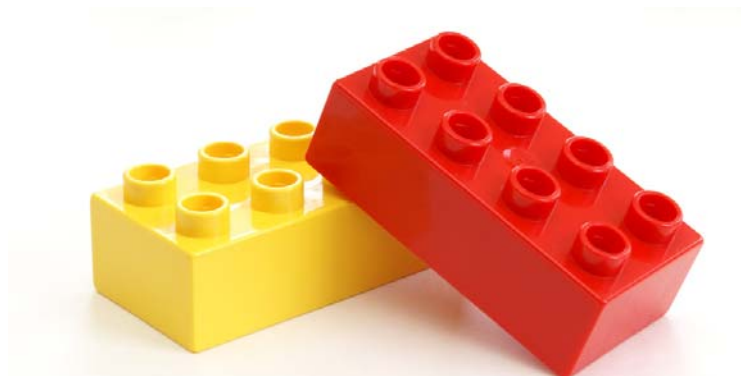
## Level 2

### Level 2 Principal Learning covers the following:

Unit		GLH	Assessment Method
1	Principles, values and personal development within Society, Health and Development	60	External
2	The importance of communication and partnership working within the sectors covered by Society, Health and Development	60	Internal
3	The importance of safeguarding and protecting of individuals within the sectors covered by Society, Health and Development	60	Internal
4	How the growth, development and lifestyle of individuals impacts the sectors covered by Society, Health and Development	60	Internal
5	How individual needs are addressed by the sectors covered by Society, Health and Development	60	Internal
6	The importance of the work of the Community Justice Sector in Society, Health and Development	30	Internal
7	The importance of the work of the Children and Young People's Workforce in Society, Health and Development	30	Internal
8	The importance of the Health Sector in Society, Health and Development	30	Internal
9	The Social Model of Disability and its importance to the work of the Adult Social Care Sector	30	Internal

For example, in unit 1 the learner will:

- know how shared principles and values underpin the work of sectors
- understand how regulatory frameworks maintain and promote quality of practice
- understand the importance of personal and professional development
- be able to assess values, knowledge and skills needed for work in the sectors



---

## Level 3

### Level 3 Principal Learning covers the following:

Unit		GLH	Assessment Method
1	The sectors within Society, Health and Development in context	90	Internal
2	Principles and values in practice in the sectors covered by Society, Health and Development	90	External
3	Partnership working in practice in the sectors covered by Society, Health and Development	90	Internal
4	Why effective communication and information sharing are vital in the sectors covered by Society, Health and Development	90	Internal
5	Personal and professional development in practice in the sectors covered by Society, Health and Development	90	Internal
6	How the sectors covered by Society, Health and Development protect individuals and society from risks	90	External

For example, in unit 1 the learner will:

- understand the impact of legislation and policy developments on support and service provision
- understand the links between different types of services provided across the sectors
- know how to carry out research into service provision within and across the sectors
- be able to carry out research into the influence of policy and reform on the sectors



---

## Generic Learning

Generic Learning provides skills relevant to learning, training and working in all lines of learning across all sectors. It includes Functional Skills and Personal, Learning and Thinking Skills (PLTS) which are embedded in and assessed through the Principal Learning component.

---

## Functional Skills

We offer Functional Skills qualifications built around developing practical skills in English, Mathematics and Information and Communication Technology (ICT). Functional Skills has been identified as being vital for building confidence and gaining the most out of work, education and everyday life.

Both AQA and City & Guilds are offering Functional Skills independently and are both suitable for Diplomas.

For further information visit:

[www.aqa.co.uk/qual/gcse/functional\\_skills.php](http://www.aqa.co.uk/qual/gcse/functional_skills.php)

[www.cityandguilds.com/19824.html](http://www.cityandguilds.com/19824.html)

[www.qcda.gov.uk/6062.aspx](http://www.qcda.gov.uk/6062.aspx)

---

## Personal, Learning and Thinking Skills

As a learner progresses they will acquire skills through activities they undertake. They are integrated into the Principal Learning components of our specifications. These work-relevant skills include:

- Team work
- Independent enquirers
- Creative thinking
- Self management
- Effective participators
- Reflective learning

---

## Work Experience

This component is usually linked to the Diploma subject that is being studied but does not always have to be the case. This element is usually taken over 10 days to help learners gain insight into practical skills, values and attitudes needed in the workplace.

## Additional and Specialist Learning

Additional and Specialist Learning (ASL) provides learners with greater breadth (Additional Learning) and depth (Specialist Learning) of study and enables them to tailor their personal programmes to their own interests and ambitions.

ASL can be taken at the chosen Diploma level through learners selecting a single qualification or a combination of qualifications to meet the required Guided Learning Hours. Learners will select from qualifications at the same level as the Diploma that they are taking, or one higher eg the Foundation Diploma can have ASL at Level 1 or 2. ASL forms part of the Diploma and fits into the overall structure as follows:

	Guided Learning Hours (GLH) Foundation	Guided Learning Hours (GLH) Higher	Guided Learning Hours (GLH) Advanced
Principal Learning	240	420	540
Generic Learning	240	200	180
Additional and Specialist Learning*	120	180	360
10 days work experience			
<b>Total</b>	<b>600</b>	<b>800</b>	<b>1080</b>

\* For ASL the GLH indicated is a minimum requirement for each level.

The National Database of Accredited Qualifications (NDAQ) has a Diploma catalogue that lists all the ASL qualifications for each line of learning.

Visit [www.accreditedqualifications.org.uk](http://www.accreditedqualifications.org.uk)

QCDA Diploma Validator is a useful tool to help curriculum planners check that every Diploma is following a valid programme of study.

Visit <http://diplomavalidator.qcda.gov.uk>

## Level 1

Below are 6 examples of potential routes a learner might take and what qualification/s they could choose as part of their Additional and Specialist Learning.

Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Care worker pathway	Social Work pathway	Justice pathway	Health and Social Care pathway	Business pathway	Language pathway (any language course could be chosen)



### Qualification

<b>City &amp; Guilds</b> Level 2 Award in Supporting People with a Learning Disabilities (A) <b>80 GLH</b>  and  <b>AQA</b> Level 1/2 GCSE (short course) in Business Studies B (A) <b>60 GLH</b>	<b>City &amp; Guilds</b> Level 2 Award in Understanding HIV and Aids (A) <b>40 GLH</b>  and  <b>AQA</b> Certificate in Introduction to Counselling Concepts (A) <b>30 GLH</b>  and  <b>AQA</b> Level 1 Award in Personal, Social & Health Education (A) <b>80 GLH</b>	<b>AQA</b> GCSE in Law (A) <b>120 GLH</b>	<b>AQA</b> GCSE in Health and Social Care (Double) (A) <b>180 GLH</b>	<b>AQA</b> GCSE in Business Studies (B) (A) <b>120 GLH</b>	<b>AQA</b> GCSE in French (A) <b>120 GLH</b>
---	---	---	---	--	--

### GLH requirement for Diploma Level 1

120	120	120	120	120	120
-----	-----	-----	-----	-----	-----

(A)- Additional  
(S) - Specialist

## Level 2

Below are 6 examples of potential routes a learner might take and what qualification/s they could choose as part of their Additional and Specialist Learning.

Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Health Trainer pathway	Playwork pathway	Justice pathway	Health and Social Care pathway	Business pathway	Language pathway (any language course could be chosen)



### Qualification

<b>City &amp; Guilds</b> Level 3 Certificate in Medical Assistance (A) <b>86 GLH</b>	<b>City &amp; Guilds</b> Level 3 Certificate in Playwork (A) <b>210 GLH</b>	<b>AQA</b> AS Level in Law (A) <b>180 GLH</b>	<b>AQA</b> AS Level in Health and Social Care (A) <b>180 GLH</b>  or  <b>City &amp; Guilds</b> Level 2 Certificate in Health and Social Care (A) <b>180 GLH</b>	<b>AQA</b> AS Level in Business Studies (A) <b>180 GLH</b>	<b>AQA</b> AS Level in French (A) <b>180 GLH</b>
and					
<b>City &amp; Guilds</b> Level 3 Certificate for Health Trainers (A) <b>70 GLH</b>					
and					
<b>City &amp; Guilds</b> Level 2 Award in the Preservation and Control of Infection (A) <b>70 GLH</b>					

### GLH requirement for Diploma Level 2

180	180	180	180	180	180
-----	-----	-----	-----	-----	-----

(A) Additional  
(S) Specialist

## Level 3

Below are 6 examples of potential routes a learner might take and what qualification/s they could choose as part of their Additional and Specialist Learning.

Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Childcare and Development pathway	Playwork pathway	Justice pathway	Health and Social Care pathway	Business pathway	Mental Health Pathway



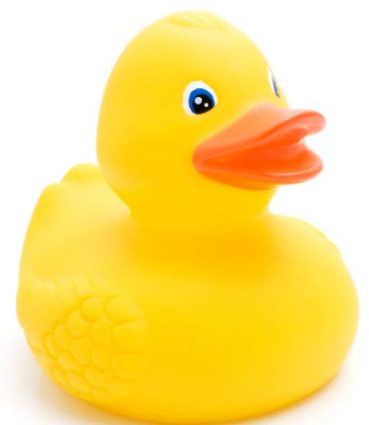
### Qualification

<b>City &amp; Guilds</b> Level 3 Certificate in Childcare, Learning and Development (A) <b>300 GLH</b>  and  <b>City &amp; Guilds</b> Level 2 Award in Early years and childcare for Playworkers (A) <b>60 GLH</b>	<b>City &amp; Guilds</b> Level 3 Diploma in Playwork (A) <b>360 GLH</b>	<b>AQA</b> A Level in Law (A) <b>360 GLH</b>	<b>AQA</b> A Level in Health and Social Care (A) <b>360 GLH</b>	<b>AQA</b> AS Level Business Studies (A) <b>360 GLH</b>	<b>City &amp; Guilds</b> Level 3 Certificate in Community Mental Health Care (A) <b>320 GLH</b>  and  <b>City &amp; Guilds</b> Level 3 Certificate in Business Finance (A) <b>60 GLH</b>
--	---	--	---	---	--

### GLH requirement for Diploma Level 3

360	360	360	360	360	360
-----	-----	-----	-----	-----	-----

(A)- Additional  
(S) - Specialist



---

## Project

---

A Project chosen by each individual learner is taught at each level, requiring them to show their ability to plan, deliver and present a piece of work. It offers learners an opportunity to produce an extended piece of work, either in an area that they are studying, or in which they have a particular interest.

---

## Teaching Resource Pack

Benefit from our free of charge Diploma Teaching Resource Pack. These resources will support you on your journey through teaching, planning and delivery. Take advantage of specially developed teaching materials, a dedicated Diploma website and benefit from specifically assigned personal support to help you along your way. You can get:

### Teaching Materials

- Easy to follow **Principal Learning Specifications** written by practicing teachers and lecturers which include fully embedded Personal, Learning and Thinking Skills within the assessments and clearly signposted Functional Skills
- **Sample External Assessment Materials** for externally assessed units
- **Sample Internal Assessment Materials** examples at all levels
- **Schemes of Work** giving you examples for teaching delivery that can be used at any level
- **Resource Lists** with references and links to a wide range of helpful teaching resources
- **Level 2 Student Handbook** an innovative way for your students to track their achievements and plan their progress while studying the Principal Learning component

### Online

- Visit [www.diplomainfo.org.uk](http://www.diplomainfo.org.uk) our dedicated Diploma website
- **Enhanced Results Analysis (ERA)** an online tool giving you at-a-glance analysis of exam results by candidate and giving cohort to cohort comparisons for your own and peer centres
- **Links to other Diploma components** including Functional Skills, Project, Additional and Specialist Learning
- Additional and Specialist Learning and **career pathway information**
- **Diploma Talk Online Forums** provide tutors with a 24/7 online discussion facility to interact with fellow tutors or subject experts
- **Past question papers** and **mark schemes** are available at a small cost (free through eAQA)

### Dedicated personal support and events

- Minimum two free **moderator visits** per consortium in your first year
- Direct access to **Subject Support Staff** for advice and guidance
- **Regional Teacher Support Events** led by Subject Experts, Examiners or Moderators
- **Bespoke practitioner workshops** held at a centre within your consortium to address the delivery requirements specific to your needs

Visit [www.diplomainfo.org.uk/SHD-Teaching-Resource-Zone.asp](http://www.diplomainfo.org.uk/SHD-Teaching-Resource-Zone.asp)



# Require further information?

AQA-City & Guilds will do our best to help answer any questions that you may have about the Diplomas. We have a dedicated **Diploma Support Team** who are here to support you. If you would like to speak to a member of the team or secure a visit please email: **[diplomadvisors@cityandguilds.com](mailto:diplomadvisors@cityandguilds.com)**

Visit:  
**[www.diplomainfo.org.uk](http://www.diplomainfo.org.uk)**

Telephone:  
**08700 242466**