

# **IT Higher Diploma**

## **Project Management**

**Unit 7: Managing Projects**

**Incorporating project for**

**Unit 2: Exploring Organisations**

**and**

**Unit 5: Technology Systems**

## **An introduction to this IT Diploma specimen internally assessed coursework**

For the attention of assessors of candidates' coursework: before your candidates submit coursework electronically to the Moderator, please ensure that it is saved in such a way that it is presented to the Moderator in the order in which it is to be read and which makes navigation between files in the coursework as simple as possible.

For example, each document should be saved with a consecutive number prefix of 1, 2, 3 etc. or aaa1, aaa2, aaa3, etc. Where several projects cover a unit, or several units are covered by a project, it may be more appropriate to ensure that there is clear signposting by way of a hyperlinked contents page or summary list of documents at the start of the coursework.

In all cases, please ensure that candidates' work is presented in such a way as to enable the moderator to view all the material easily. Please discuss the format with your allocated Moderator well in advance of the Stage 2 visit if you are in any doubt as to what is appropriate.

From the  
**AQA Principal Moderator**

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